

**Internship Application Form**

Office use only Application number:

Date received:

*Please complete all sections and submit an electronic copy in Word format (.doc or .docx), along with your paper (maximum 3,000 words, also in Word format .doc or .docx), to* [*jan.rogers@bef.co.uk*](mailto:jan.rogers@bef.co.uk) *by* ***5pm GMT, Friday 13th January 2017****, with the heading of the email stating “BEF MAREC Internship”.*

*The paper you submit (maximum 3,000 words) should be a piece of research focused upon the development of the horse sector in the United Kingdom or the improvement of the health and welfare of equines. The paper could be based in any academic discipline or be multi-disciplinary, for example it could consider the industry or an aspect of the industry from a scientific, socio-economic or psychological viewpoint. Your paper must be clearly labelled with your full name.*

*You must ensure your referees have submitted their completed reference forms by* ***5pm GMT, Friday 13th January 2017****, to Jan Rogers using the email address above, with the heading of the email stating “BEF MAREC Internship”.*

*For further information please see the Intern Fact Sheet, available* [*here*](http://www.befred.org/docs/Intern_fact_sheet.pdf) *and the reference form, available* [*here*](http://www.befred.org/docs/Intern_Ref_Form.doc)*. More information on the MAREC can be found* [*here*](http://arec.vaes.vt.edu/arec/middleburg/about.html)*.*

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| **SECTION A i: PERSONAL DETAILS** | |
| Full name (including any middle names) |  |
| Previous names |  |
| Preferred name |  |
| Address (term time) |  |
| Telephone number (term time – landline) |  |
| Address (other) |  |
| Telephone number (other – landline) |  |
| University |  |
| Course studied |  |
| Current stage in course |  |
| Telephone number (mobile) |  |
| Email address (university) |  |
| Email address (non-university) |  |
| Date of birth (DD/MM/YY) |  |

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| **SECTION A ii: PASSPORT DETAILS**  If you are invited to Stage II of the application process you will be asked to bring your passport with you. | |
| Do you have a current passport? *(please state “Yes” or “No” as appropriate)* |  |
| Nationality |  |
| Country of issue |  |
| Date of expiry (DD/MM/YY) |  |

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| **SECTION B: BACKGROUND and ASPIRATIONS** | |
| Academic achievements |  |
| Experience *(maximum 20 lines)* |  |
| Career aspirations *(maximum 20 lines)* |  |
| How do you feel you would benefit from this internship? *(maximum 20 lines)* |  |

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| **SECTION C: OTHER RELEVANT BRIEF COMMENTS OR INFORMATION** | |
| Relevant comments or other information *(maximum 20 lines)* |  |

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| **SECTION D: CRIMINAL CONVICTIONS**  Under United States visa law, anyone who has ever been arrested and/or convicted of an offence is required to apply for a visa. In cases where the arrest resulted in a conviction, the individual may be permanently ineligible to receive a visa and in order to travel, a waiver of the permanent ineligibility is required. The Rehabilitation of Offenders Act does not apply to United States visa law. Therefore, even travellers with a spent conviction are required to declare the arrest and/or conviction and apply for a visa.  For more information view: <http://london.usembassy.gov/add_crime.html> | |
| Do you have a criminal conviction? *(please state “Yes” or “No” as appropriate)* |  |
| If you answered “Yes” to the question above please give full details |  |

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| **SECTION E: MEDICAL CONDITIONS**  Disease of Public Health Significance, Mental Disorder and/or Drug Addicts/Abusers  Travellers to the United States who have been afflicted with a disease of public health significance, a mental disorder which is associated with a display of harmful behaviour, or are a drug abuser or addict may be ineligible to receive a visa. In order to travel, they will require a waiver of the ineligibility in order to travel to the United States.  For more information view: <http://london.usembassy.gov/add_mental.html> | |
| Do you have a disease of public health significance, mental disorder or are you a drug abuser or addict? *(please state “Yes” or “No” as appropriate)* |  |
| If you answered “Yes” to the question above please give full details |  |

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| **SECTION F: ENTRY INTO THE UNITED STATES** Have you ever been denied Entry into the United States, deported, or overstayed on a prior visit?For more information view: <http://london.usembassy.gov/add_refused.html> | |
| Have you ever been denied entry into the United States, deported, or  overstayed on a prior visit *(please state “Yes” or “No” as appropriate)* |  |
| If you answered “Yes” to the question above please give full details |  |

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| **SECTION G: REFEREES**  Name and address of two referees (include postal and email addresses and telephone number)  One referee should be from your current academic institution  *References should be emailed by your referees to Jan Rogers,* [*jan.rogers@bef.co.uk*](mailto:jan.rogers@bef.co.uk) *by* ***5pm GMT, Friday 13th January 2017****. The heading of the email should state “BEF MAREC Internship”.* | | |
| **Referee 1** | Name |  |
| Relationship to you (e.g. course tutor, lecturer, manager) |  |
| Postal address |  |
| Email address |  |
| Telephone number |  |
| **Referee 2** | Name |  |
| Relationship to you (e.g. course tutor, lecturer, manager) |  |
| Postal address |  |
| Email address |  |
| Telephone number |  |

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| **SECTION H: CONFIRMATION OF INFORMATION PROVIDED**  I confirm the information I have provided in support of this application is complete and true. | |
| Signature | By submitting this application form and accompanying paper electronically you, the applicant, provide confirmation that the information contained within the documents is complete and true and the paper is your own work. |
| Date |  |