

Guidelines for submission of abstracts

Abstracts should be submitted to the Alltech-Hartpury Conference via BEFRED (www.befred.org) as an abstract and a pdf document. BEFRED is the British Equestrian Federation Researching Equines Database, a free-to-search website which contains over 2,250 abstracts covering a variety of equine and equine-related subjects. The details that should be included within the pdf document must use the following structure and be formatted as specified. Once the pdf document has been created details can be transferred onto BEFRED when uploading the abstract (please see instructions below).

PDF Document

Title: The title should be descriptive, specific, and concise – please avoid long titles. All authors (surname and initials) and their affiliations should included below the title (Font – Times New Roman, italic, size 10) Font – Times New Roman, bold, size 12.

Introduction: The Introduction should give the background to the work and should close with the study objectives. Font - Times New Roman, size 12.

Material and methods: These should be clearly described under this title. All methods used should be stated and include number of samples/animals. Use of statistical analyses should be clearly highlighted here and describe the model and programme used. Font - Times New Roman, size 12.

Results: This section must include all relevant results, together with the relevant statistical results. They must reflect the methods described in the previous section and provide sufficient evidence to support any interpretations. Statistical significance is achieved at $P < 0.05$, anything above that will be considered non-significant. Be accurate and consistent with units and decimal places should be restricted to two. Font - Times New Roman, size 12.

Tables and Figures: These may be used to display results. Tables should be numbered and titled appropriately and these displayed ABOVE the table. Figures also require numbering and appropriate titles and these should be displayed BELOW the figure.

Discussion and Conclusions: These should reflect accurately the data given in the Results section. Font - Times New Roman, size 12.

Acknowledgements: You are kindly requested to acknowledge any party (other than that of the affiliated institution) that has funded or contributed financially to the study. Font - Times New Roman, size 12.

References: Please reference, in full, any citations given in the preceding text. It is recommended that no more than three references be used. All references should follow the Harvard style of referencing. Font - Times New Roman, size 12.

General

- Please restrict abstracts to one page (side) of A4
- All headings should be in bold font.
- All abstracts to be submitted in English
- Deadline for submission – Sunday 18th March 2012
- Please note: when an abstract is submitted directly onto BEFRED (e.g. not the pdf document) it will be standardised into the Arial font for website display purposes.

PTO

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If you have any problems please contact Jane Williams (jane.williams@hartpury.ac.uk) or Georgina Crossman (gkcrossman@hotmail.com).

Please submit to jane.williams@hartpury.ac.uk and include the following information:

- Name of author/s
- Institution
- Section of the conference submitted to:
 - rider performance,
 - equine performance,
 - horse and rider performance, or
 - management of the performance horse
- Specify if you wish the abstract to be considered for oral and poster submission; oral submission only or poster submission only.